

Child Abuse and Neglect Prevention Board | Operation Committee Meeting Minutes October 13, 2022

I. Call to Order

The Operation Committee meeting was called to order at 3:02 p.m. on October 13, 2022, via the Zoom video-teleconferencing platform, by Committee chair, Michelle Sanborn.

II. Roll Call

Present

Virtual attendees:

Michelle Sanborn, Children's Alliance

Jamie Link, Education & Workforce Development Cabinet

Jill Seyfred, Prevent Child Abuse Kentucky

David Meade, Representative, Speaker Pro Tem (arrived at 3:20 p.m.)

Guests:

Serah Wiedenhofer, Office of Attorney General

III. Welcome and Introduction

Ms. Sanborn, Mr. Link, Ms. Seyfred, and guests introduced themselves and identified the organizations with which they are affiliated.

IV. Review Open Meetings Laws and Communication Process for Operations Committee

Ms. Wiedenhofer updated the Committee on the applicable provisions of the Kentucky Open Meetings Act. Under the Act, notice of meetings must be provided at least 24 hours prior to a scheduled meeting. The notice must contain the date and the location of the meeting. Notice for special meetings must also include an agenda. Meetings may be conducted via video-teleconferencing and the public must be provided specific information on how the meeting may be viewed electronically. All Committee members participating virtually must remain visible on the camera at all times that committee business is being discussed.

V. Review Child Abuse and Neglect Prevention Board Mission and Values

The Committee is charged with developing a Mission and Values statement for the recently created Child Abuse and Neglect Prevention Board. The Committee reviewed the Mission and Values statement used by the Child Sexual Abuse and Exploitation Prevention Board, the previous prevention board responsible for the administration of Child Victims' Trust funds and the award of grants to fund medical examinations and prevention programs.

VI. Develop Revisions to the Mission and Values to Recommend to the Board

Ms. Sanborn proposed changes to the Mission and Values statement used by the Child Sexual Abuse and Exploitation Prevention Board, which were discussed by the Committee. The Committee suggested additional modifications and created a draft for further consideration. The Committee will review the draft Mission and Values statement at its next meeting.

VII. Review Child Abuse and Neglect Prevention Board Bylaws

The Committee is charged with developing bylaws for the recently created Child Abuse and Neglect Prevention Board. The Committee reviewed the bylaws used by the Child Sexual Abuse and Exploitation Prevention Board, the previous prevention board responsible for the administration of Child Victims' Trust funds and the award of grants to fund medical examinations and prevention programs.

VIII. Develop Revisions to the Bylaws to Recommend to the Board

Ms. Sanborn proposed changes to the bylaws used by the Child Sexual Abuse and Exploitation Prevention Board, which were discussed by the Committee. The Committee suggested additional modifications and created a draft for further consideration. The Committee will review the draft bylaws at its next meeting.

IX. Scheduling of Future Meetings

The Committee will hold the next meeting on November 7, 2022 at 3 p.m. This meeting will be conducted via video-teleconferencing.

X. Member and Partner Updates and Announcements:

The Committee did not have any updates or announcements.

XI. Adjournment:

The meeting adjourned at 4:07 p.m.