



Commonwealth of Kentucky CONTRACT

DOC ID NUMBER:	PON2 040 2400001163	Version: 1	Record Date:
-----------------------	---------------------	-------------------	---------------------

Document Description:	KYOAAC Grant Award to Franklin County Health Department
Cited Authority:	KRS15.291(5) Kentucky Opioid Abatement Awards
Reason for Modification:	

Issuer Contact:	
Name:	Michelle Lacy
Phone:	502-696-5615
E-mail:	michelle.lacy@ky.gov

Vendor Name:	Vendor No.	KY0023283
FRANKLIN CO HEALTH DEPT	Vendor Contact	
	Name:	Judy Mattingly
100 GLENNS CREEK RD	Phone:	502-564-4269
	Email:	
FRANKFORT	KY	40601

Effective From: 12/20/2023 **Effective To:** 06/30/2024

Line Item	Delivery Date	Quantity	Unit	Description	Unit Price	Contract Amount	Total Price
1		0.00000		KYOAAC Grant Award to Franklin County Health Department	\$0.000000	\$300,000.00	\$300,000.00

Extended Description:

The Kentucky Opioid Abatement Advisory Commission (the Grantor) will provide opioid abatement funding to the Franklin County Health Department (the Grantee) for the funding of the following:

To utilize funds over a 12-month grant period to prevent initiation of youth substance use (YSU) among those at heightened risk of opioid use disorder (OUD), or any co-occurring substance use disorder (SUD), or mental health issues due to adversities such as having a family member impacted by OUD, or co-occurring SUD, or mental health issues parental incarceration, foster care, child abuse/neglect or homelessness.

Shipping Information:	Billing Information:
Opioid Abatement Commission 1024 Capital Center Drive, Suite 200 Frankfort KY 40601	Office of the Attorney General 1024 Capital Center Dr, Suite 200 Frankfort KY 40601

TOTAL CONTRACT AMOUNT:	\$300,000.00
-------------------------------	---------------------

	Document Description	Page 2
2400001163	KYOAAC Grant Award to Franklin County Health Department	

Memorandum of Agreement

Revised January 2023

This Memorandum of Agreement (MOA) is entered into by and between the Commonwealth of Kentucky, the Kentucky Opioid Abatement Advisory Commission (the **GRANTOR**) by and through the Kentucky Office of the Attorney General (OAG), and Franklin County Health Department (FCHD) (the **GRANTEE**) to establish an agreement for the **GRANTEE** to utilize opioid settlement funds. The initial MOA is effective from DECEMBER 20, 2023, through JUNE 30, 2024.

Scope of GRANT AGREEMENT:

The **GRANTEE** shall utilize funds over a 12-month grant period to prevent initiation of youth substance use (YSU) among those at heightened risk of opioid use disorder (OUD), or any co-occurring substance use disorder (SUD), or mental health issues due to adversities such as having a family member impacted by OUD, or co-occurring SUD, or mental health issues parental incarceration, foster care, child abuse/neglect or homelessness.

The **GRANTEE** shall provide these services to the target service population in Franklin County by facilitating out-of-school time (OST) activity participation through its substance use prevention initiative, Just Say Yes.

The scope of this **GRANT AGREEMENT** shall be governed by all statutory and regulatory requirements of KRS 15.291, KRS 15.293, KRS 15.295, KRS 17.160 and 40 KAR 9:010. The **GRANTOR** may deem any non-compliance from a **GRANTEE** as grounds to cancel the contract and recover any remaining unexpended funds and un-authorized expenditures.

1. The **GRANTEE's** Grant Application is incorporated into this agreement in whole. In the case of any conflict between the language of this **GRANT AGREEMENT** and the language of the Grant Application, the language of this **GRANT AGREEMENT** shall prevail.
2. This **GRANT AGREEMENT** shall not exceed \$300,000.00 (three hundred thousand dollars).
3. The **GRANTEE** shall not sell or sign over its operation to any third party during the contract period, may not reapply for additional **GRANTOR** funds until the contract period has expired, must disclose all potential conflicts of interest, and acknowledges that additional awards are not guaranteed and shall be subject to a new application and review process for any awards beyond this agreement period. Grant funds shall not be used to purchase land.
4. The Goals and Objectives (A) and Expectations and Activities (B) to be accomplished through this **GRANT AGREEMENT** shall be as follows:

Responsibilities of the GRANTEE:

A. Goals and Objectives:

1. The **GRANTEE** shall utilize a multi-tiered engagement strategy, including support for out-of-school time (OST) activities, to meet the needs of school-aged youth at heightened risk of developing OUD or any co-occurring SUD or mental health issue due to adversities such as having a family member impacted by OUD, or any co-occurring SUD or mental health issue parental incarceration, foster care, child abuse/neglect or homelessness by providing concrete support for OST activity participation.

	Document Description	Page 3
2400001163	KYOAAC Grant Award to Franklin County Health Department	

2. The **GRANTEE** shall utilize funds to meet the needs of the target service population by providing information and resources related to the prevention, treatment, and recovery from OUD any co-occurring SUD or mental health issue for caregivers and youth at heightened risk of developing OUD or any co-occurring SUD mental health issue due to adversities such as having a family member impacted by OUD or any co-occurring SUD or mental health issue parental incarceration, foster care, child abuse/neglect or homelessness.

3. **The GRANTEE shall utilize funds to build capacity for the delivery of prevention, treatment, and recovery services for service providers and policymakers. Each tier, described in detail below, will be delivered in coordination with the following target service partners: Wanda Joyce Rice Foundation (WJRF), Franklin County Women & Family Shelter, Simon House, Sunshine Center, Franklin County Drug Court, CommonHealth Recovery, and Family Resource and Youth Service Centers (FRYSCs) in Franklin County Schools and Frankfort Independent Schools.**

B. Expectations and Activities:

1. The **GRANTEE** shall utilize funds to directly support students' access to safe, fun, and healthy OST activities by providing YES Cards that can be used to pay participation fees.

2. The **GRANTEE** shall utilize funds to engage school-aged youth at heightened risk of developing OUD or any co-occurring SUD or mental health issue due to adversities such as having a family member impacted by OUD or any co-occurring SUD or mental health issues parental incarceration, foster care, child abuse/neglect or homelessness who will be identified through the target service partners as eligible to receive a YES Card to support participation in approved OST activities. At the time of enrollment in the program, students and caregivers will provide contact information as well as information about activity interests and barriers to participation.

3. The **GRANTEE** shall jointly host a JSY kickoff event with each of the target service partners. Events will be hosted at the partner site or other location familiar and comfortable to families of school-aged children at heightened risk of developing OUD or any co-occurring SUD or mental health issue due to adversities such as having a family member impacted by OUD, or any co-occurring SUD or mental health issue parental incarceration, foster care, child abuse/neglect or homelessness. Caregivers and youth will be invited to attend the event. In addition to being issued YES Card(s), caregivers will be invited to participate in a Parent Cafe, youth aged 9-13 and 14-18 will be invited to participate in separate Youth Cafes, and younger children will receive childcare featuring trauma-informed, arts-based programming provided by Yes Arts.

4. The **GRANTEE** shall host a kick-off event and subsequent Cafes to build social connections and supportive relationships among caregivers and youth affected by OUD any co-occurring SUD or mental health issue. These events will also serve as critical opportunities to leverage high-trust interactions to share important information and resources to help caregivers and youth affected by OUD or any co-occurring SUD or mental health issue develop the knowledge and skills needed to prevent OUD or any co-occurring SUD or mental health issue. The **GRANTEE** shall develop relevant multimedia prevention messaging and materials, including a Parent Guide, to promote community prevention priorities.

	Document Description	Page 4
2400001163	KYOAAC Grant Award to Franklin County Health Department	

5. The **GRANTEE** shall conduct the Franklin County Youth Survey and share with **GRANTOR** and local stakeholders the resulting data in aggregated reports for each middle and high school surveyed.
6. The **GRANTEE** shall share with the **GRANTOR** all data and demographic information that is collected through administration of the YES Card program at the conclusion of the grant period including the total number of cards issued.
7. The **GRANTEE** shall provide to the **GRANTOR** any model practices for youth engagement that can be shared throughout the state that are developed with grant funds.
8. The **GRANTEE** shall lead a Family Thrive train-the-trainer event at FCHD for staff, partners, YES Card providers and parents/caregivers on June 6-7, 2024, to provide foundational knowledge for various sectors to develop a shared understanding of the Strengthening Families Protective Factors and how to promote these in youth who have experienced trauma.
9. The **GRANTEE** shall provide to the **GRANTOR** the Parent Guide and all prevention education messaging materials including QR codes and links to local resources as well as online skill-building resources used to support youth and families affected by OUD or any co-occurring SUD or mental health disorder in operationalizing protective factors and reducing risk to families.
10. The **GRANTEE** shall report to the **GRANTOR** the attendance of the quarterly follow-up trainings for targeted topics and what topics are covered for each meeting.
11. The **GRANTEE** shall report to the **GRANTOR** quarterly project performance measurement data. This data shall measure the following: the number of new YES Cards created and distributed by participating school-aged children; number of school-aged children at the JSY Kickoff Event and other events hosted by the **GRANTEE**; and the number of parents/caregivers who attend the Family Thrive training event by the end of the term of this **GRANT AGREEMENT**.
12. The **GRANTEE** is expected to comply with all applicable laws and regulations, including the relevant components of KRS Chapter 15 and 40 KAR Chapter 9.

C. Utilization of Grant Funds:

1. The **GRANTEE** agrees that only that portion of the **GRANTOR's** fund necessary for the completion of the project (as detailed herein) will be spent. Use of these funds is limited to the approved project and budget listed on this **GRANT AGREEMENT**. The **GRANTEE** shall immediately notify the **GRANTOR** of any unspent moneys.
2. No funds may be used for construction or renovation or to secure any kind of permits related to construction or renovation.
3. The **GRANTEE** shall deposit or immediately transfer awarded funds to a trust account held only for the purpose of drawing down grant funds. All expenditures for this award shall be made directly from that account.
4. Pursuant to this **GRANT AGREEMENT**, the awarded funds shall not be co-mingled with any other funds, accounts, or monies under the **GRANTEE's** name. Any interest deriving from the account shall be considered program income and shall be attributed to the project.

	Document Description	Page 5
2400001163	KYOAAC Grant Award to Franklin County Health Department	

5. For any newly created or existing staff positions that are eligible to be billed to a third-party payer including but not limited to, Medicaid, the **GRANTEE** may pay the salary or salaries and fringe benefits for those staff positions with funds received pursuant to this **GRANT AGREEMENT** until those staff positions may be billed to a third-party payer including but not limited to, Medicaid. Once those staff positions are billable to a third-party payer including but not limited to, Medicaid the **GRANTEE** shall no longer pay for the salary or salaries and fringe benefits for those staff positions with funds received pursuant to this **GRANT AGREEMENT**. The **GRANTEE** shall provide the **GRANTOR** with a list of those staff positions that are eligible to be billed and those staff position that have been billed to a third-party payer including but not limited to, Medicaid, for a period not to exceed 4 months of this **GRANT AGREEMENT**.

D. Assumption of Liability:

To the extent permitted by Kentucky law, the **GRANTEE** shall indemnify and hold harmless the **GRANTOR** and all its officers, agents, and employees from all suits, actions or claims of any character because of any injuries or damages received by any person, persons or property resulting from implementation of this project based upon this agreement.

Responsibilities of the GRANTOR

A. Reservation of GRANT Funding:

The amount of this **GRANT AGREEMENT** shall be awarded under the **GRANTEE**'s name from the **GRANTOR**'s available trust funds designated for such activities.

B. Monitoring Work:

1. The **GRANTOR** reserves the right to inspect at will all documents and premises pertaining to the MOA. The **GRANTEE** shall provide electronic access to all documents pertaining to the MOA.
2. As part of the **GRANTOR**'s inspection, it shall notify the **GRANTEE** of any noncompliance as defined in 40 KAR 9:010 Section 6(1). The **GRANTEE** shall address any noncompliance within a timeframe of thirty (30) working days. Failure to acknowledge and address noncompliance within the stipulated timeframe may result in the forfeiture and recoupment of remaining grant funds, where applicable, and may result in the **GRANTEE** not being eligible for **GRANTOR** trust fund awards.
3. The **GRANTEE** shall maintain on-site the results of criminal background checks of employees pursuant to KRS 17.160 to be available upon request during site visits and shall report any background check to the **GRANTOR** with offenses other than minor traffic offenses.

C. Non-Compliance:

Noncompliance with the terms of the **GRANT AGREEMENT** is reportable to the Department of Law for determination as to whether further action is necessary to ensure compliance with opioid-related agreements.

Changes to Agreement and Pricing:

	Document Description	Page 6
2400001163	KYOAAC Grant Award to Franklin County Health Department	

A. Changes to Agreement:

Any proposed change to this **GRANT AGREEMENT** shall be in writing and signed by the authorized agents of the **GRANTEE** and the **GRANTOR**. Any change to this **GRANT AGREEMENT** must be expressly approved by the **GRANTOR** in writing.

B. Pricing:

Award Amount: \$300,000.00 (three hundred thousand dollars).

Cost Category	Funding Requested
Staff Salary	\$0.00
Staff Fringe Benefits	\$0.00
Consulting and Contractual Services	\$270,187.50
General Contractor Construction Services	\$0.00
Training & Travel	\$0.00
Operational Expenses	\$0.00
Equipment	\$0.00
Materials	\$0.00
Supplies	\$0.00
Indirect Expenses (Maximum 10% of overall budget)	\$29,812.50
TOTAL	\$300,000.00

	Document Description	Page 7
2400001163	KYOAAC Grant Award to Franklin County Health Department	

**Memorandum of Agreement Standard Terms and Conditions
Revised January 2023**

1.00 Effective Date

All Memorandum of Agreements are not effective until the Secretary of the Finance and Administration Cabinet or his authorized designee has approved the agreement and until the agreement has been submitted to the government contract review committee. However, in accordance with KRS 45A.700, memoranda of agreement in aggregate amounts of \$50,000 or less are exempt from review by the committee and need only be filed with the committee within 30 days of their effective date for informational purposes.

KRS 45A.695(7) provides that payments on personal service contracts and memoranda of agreement shall not be authorized for services rendered after government contract review committee disapproval, unless the decision of the committee is overridden by the Secretary of the Finance and Administration Cabinet or agency head, if the agency has been granted delegation authority by the Secretary.

2.00 EEO Requirements

The Equal Employment Opportunity Act of 1978 applies to All State government projects with an estimated value exceeding \$500,000. The contractor shall comply with all terms and conditions of the Act.

3.00 Cancellation Clause

Both parties shall have the right to terminate and cancel this contract at any time not to exceed thirty (30) days' written notice served on the Contractor by registered or certified mail.

4.00 Funding Out Provision

The state agency may terminate this agreement if funds are not appropriated to the contracting agency or are not otherwise available for the purpose of making payments without incurring any obligation for payment after the date of termination, regardless of the terms of the agreement. The state agency shall provide the Contractor thirty (30) calendar day's written notice of termination of the agreement due to lack of available funding.

5.00 Reduction in Contract Worker Hours

The Kentucky General Assembly may allow for a reduction in contract worker hours in conjunction with a budget balancing measure for some professional and non-professional

	Document Description	Page 8
2400001163	KYOAAC Grant Award to Franklin County Health Department	

service contracts. If under such authority the agency is required by Executive Order or otherwise to reduce contract hours, the agreement will be reduced by the amount specified in that document. If the contract funding is reduced, then the scope of work related to the contract may also be reduced commensurate with the reduction in funding. This reduction of the scope shall be agreeable to both parties and shall not be considered a breach of contract.

6.00 Access to Records

The state agency certifies that it is in compliance with the provisions of KRS 45A.695, "Access to contractor's books, documents, papers, records, or other evidence directly pertinent to the contract." The Contractor, as defined in KRS 45A.030, agrees that the contracting agency, the Finance and Administration Cabinet, the Auditor of Public Accounts, and the Legislative Research Commission, or their duly authorized representatives, shall have access to any books, documents, papers, records, or other evidence, which are directly pertinent to this agreement for the purpose of financial audit or program review. The Contractor also recognizes that any books, documents, papers, records, or other evidence, received during a financial audit or program review shall be subject to the Kentucky Open Records Act, KRS 61.870 to 61.884. Records and other prequalification information confidentially disclosed as part of the bid process shall not be deemed as directly pertinent to the agreement and shall be exempt from disclosure as provided in KRS 61.878(1)(c).

7.00 Violation of tax and employment laws

KRS 45A.485 requires the Contractor and all subcontractors performing work under the contract to reveal to the Commonwealth any final determination of a violation by the Contractor within the previous five (5) year period of the provisions of KRS chapters 136, 139, 141, 337, 338, 341, and 342. These statutes relate to corporate and utility tax, sales and use tax, income tax, wages and hours laws, occupational safety and health laws, unemployment insurance laws, and workers compensation insurance laws, respectively. Disclosure of any violations is required prior to the award of any state contract and throughout the duration the contract.

Failure to disclose violations, shall be grounds for the Commonwealth's disqualification of a contractor or subcontractor from eligibility for future state contracts for a period of two (2) years.

To comply with KRS 45A.485, the Contractor and all subcontractors performing work

	Document Description	Page 9
2400001163	KYOAAC Grant Award to Franklin County Health Department	

under this contract shall report any such final determination(s) of any violation(s) within the previous five (5) years to the Commonwealth by providing a list of the following information regarding any violation(s): (1) specific KRS violated, (2) date of any final determination of a violation, and (3) state agency which issued the final determination.

A list of any disclosures made prior to award of a contract shall be attached to the contract.

The Contractor affirms that it has not violated any of the provisions of the above statutes within the previous five (5) year period, aside from violations explicitly disclosed and attached to this contract. Contractor further affirms that it will (1) communicate the above KRS 45A.485 disclosure requirements to any subcontractors and (2) disclose any subcontractor violations it becomes aware of to the Commonwealth.

8.00 Discrimination

This section applies only to agreements disbursing federal funds, in whole or part, when the terms for receiving those funds mandate its inclusion. Discrimination (because of race, religion, color, national origin, sex, sexual orientation, gender identity, age, or disability) is prohibited. During the performance of this agreement, the Contractor agrees as follows:

The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, national origin, sex, sexual orientation, gender identity or age. The Contractor further agrees to comply with the provisions of the Americans with Disabilities Act (ADA), Public Law 101-336, and applicable federal regulations relating thereto prohibiting discrimination against otherwise qualified disabled individuals under any program or activity. The Contractor agrees to provide, upon request, needed reasonable accommodations. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, national origin, sex, sexual orientation, gender identity, age or disability. Such action shall include, but not be limited to the following; employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensations; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

In all solicitations or advertisements for employees placed by or on behalf of the Contractor, the Contractor will, state that all qualified applicants will receive consideration

	Document Description	Page 10
2400001163	KYOAAC Grant Award to Franklin County Health Department	

for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age or disability.

The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representative of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965 as amended, and of the rules, regulations and relevant orders of the Secretary of Labor.

The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, as amended, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

In the event of the Contractor's noncompliance with the nondiscrimination clauses of this agreement or with any of the said rules, regulations or orders, this agreement may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further government contracts or federally-assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, as amended, and such other sanctions may be imposed and remedies invoked as provided in or as otherwise provided by law.

The Contractor will include the provisions of paragraphs (1) through (7) of section 202 of Executive Order 11246 in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor, issued pursuant to section 204 of Executive Order No. 11246 of September 24, 1965, as amended, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the agency,

	Document Description	Page 11
2400001163	KYOAAC Grant Award to Franklin County Health Department	

the contractor may request the United States to enter into such litigation to protect the interests of the United States.

	Document Description	Page 12
2400001163	KYOAAC Grant Award to Franklin County Health Department	

Approvals

This contract is subject to the terms and conditions stated herein. By affixing signatures below, the parties verify that they are authorized to enter into this contract and that they accept and consent to be bound by the terms and conditions stated herein. In addition, the parties agree that (i) electronic approvals may serve as electronic signatures, and (ii) this contract may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single contract.

1st Party:

Stacy R. Woodrum
Signature

Stacy Woodrum
Printed Name

Executive Director Administrative Services
Title

November 28, 2023
Date

2nd Party:

Judy A. Mattingly
Signature

Judy A. Mattingly
Printed Name

Public Health Director
Title

11/27/23
Date

Approved as to form and legality:

Christopher Thacker
Attorney