



Commonwealth of Kentucky CONTRACT

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Document Description:	KYOAAC Grant Award to Jeffersontown Police Department
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Reason for Modification:	

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JEFFERSONTOWN KY 40299		

Effective From: 12/20/2023 **Effective To:** 06/30/2024

Line Item	Delivery Date	Quantity	Unit	Description	Unit Price	Contract Amount	Total Price
1		0.00000		KYOAAC Grant Award to Jeffersontown Police Department	\$0.000000	\$26,811.14	\$26,811.14

Extended Description:

The Kentucky Opioid Abatement Advisory Commission (the Grantor) will provide opioid abatement funding to the Jeffersontown Police Department (the Grantee) for the funding of the following:

To utilize funds over a 12-month grant period to remove the surplus of unwanted and/or expired opioid medications to reduce the number of fatal and nonfatal opioid overdoses in Jeffersontown, Kentucky. No funds shall be spent on needle exchange or related programs.

Shipping Information:	Billing Information:
Opioid Abatement Commission 1024 Capital Center Drive, Suite 200 Frankfort KY 40601	Office of the Attorney General 1024 Capital Center Dr, Suite 200 Frankfort KY 40601

TOTAL CONTRACT AMOUNT:	\$26,811.14
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	Document Description	Page 2
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

Memorandum of Agreement

Revised January 2023

This Memorandum of Agreement (MOA) is entered into by and between the Commonwealth of Kentucky, the Kentucky Opioid Abatement Advisory Commission (the **GRANTOR**) by and through the Kentucky Office of the Attorney General (OAG), and Jeffersontown Police Department, (the **GRANTEE**) to establish an agreement for the **GRANTEE** to utilize opioid settlement funds. The initial MOA is effective from DECEMBER 20, 2023, through JUNE 30, 2024.

Scope of GRANT AGREEMENT:

The **GRANTEE** shall utilize funds over a 12-month grant period to remove the surplus of unwanted and/or expired opioid medications to reduce the number of fatal and nonfatal opioid overdoses in Jeffersontown, Kentucky. No funds shall be spent on needle exchange or related programs.

The **GRANTEE** shall utilize funds to reduce stigma of opioid use disorder (OUD) or any co-occurring substance use disorder (SUD) or mental health issues.

The scope of this **GRANT AGREEMENT** shall be governed by all statutory and regulatory requirements, including KRS 15.291, KRS 15.293, KRS 15.295, KRS 17.160 and 40 KAR 9:010. The **GRANTOR** may deem any non-compliance from a **GRANTEE** as grounds to cancel the contract and recover any remaining unexpended funds and un-authorized expenditures.

1. The **GRANTEE's** Grant Application is incorporated into this agreement in whole. In the case of any conflict between the language of this **GRANT AGREEMENT** and the language of the Grant Application, the language of this **GRANT AGREEMENT** shall prevail.
2. This **GRANT AGREEMENT** shall not exceed \$26,811.14 (twenty-six thousand, eight hundred eleven dollars, and fourteen cents).
3. The **GRANTEE** shall not sell or sign over its operation to any third party during the contract period, may not reapply for additional **GRANTOR** funds until the contract period has expired, must disclose all potential conflicts of interest, and acknowledges that additional awards are not guaranteed and shall be subject to a new application and review process for any awards beyond this agreement period. Grant funds shall not be used to purchase land.
4. The Goals and Objectives (A) and Expectations and Activities (B) to be accomplished through this **GRANT AGREEMENT** shall be as follows:

Responsibilities of the GRANTEE:

A. Goals and Objectives:

1. The **GRANTEE** shall participate in national drug take back days and register as a permanent collection site, as well as develop and implement a permanent opioid prescription drug take back pick up program for the citizens of Jeffersontown.
2. The **GRANTEE** shall continue to utilize its REACH Unit, which is comprised of three social workers imbedded within the Jeffersontown Police Department who respond to community members struggling with OUD any co-occurring SUD or mental health issues and help reduce barriers to OUD treatment.
3. The **GRANTEE** shall work towards reducing the number of fatal and nonfatal opioid overdoses in Jeffersontown, Kentucky by utilizing the funds to:

	Document Description	Page 3
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

- a. Expand access to group training courses (“Train the Trainer”) for the administration of Naloxone or other FDA (Food and Drug Administration) approved drugs to reverse opioid overdoses.
 - b. Expand access to Naloxone or other FDA approved drugs to reverse opioid overdoses in locations that are at elevated risk (identifying hotspot locations and engage outreach preventative activities).
 - c. Launch an officer-led overdose response initiative to provide education and Naloxone kits to individuals and citizens at acute elevated risk of opioid overdoses.
 - d. Expand access to Naloxone or other FDA approved drugs to reverse opioid overdoses to identified services, businesses, and systems who have direct contact with populations at elevated risk for opioid overdoses; and
 - e. Establish standard operation procedures with Jeffersontown Fire Protection District to distribute Naloxone kits to individuals and citizens at acute elevated risk of opioid overdoses.

4. The **GRANTEE** shall increase awareness among officers (internally) and the community (externally) of OUD any co-occurring SUD or mental health issues with an emphasis on reducing stigma in Jeffersontown, Kentucky by:

 - a. Implementing a public education campaign to increase awareness of prevalence, dynamics, and available resources related to OUD any co-occurring SUD or mental health issues;
 - b. Implementing a community resource page on the department website to include prevention messages and recovery materials related to OUD any co-occurring SUD or mental health issues;
 - c. Developing and implementing outreach activities to cultivate community awareness and engagement related to OUD any co-occurring SUD or mental health issues; and
 - d. Hosting a local pathway Deflection Academy Training presented by Operation 2 Save Lives (O2SL) & QRT (Quick Response Team) National to community partners and local law enforcement related to OUD any co-occurring SUD or mental health issues.

5. The **GRANTEE** shall utilize funds to support law enforcement and other first responders in helping those with OUD any co-occurring SUD or mental health issues seek and find treatment and recovery services in Jeffersontown, Kentucky. The **GRANTEE** shall do this by:

 - a. Continuing treatment and recovery referrals;
 - b. Collecting data for performance measures, including the following: (1) number of individuals affected by OUD any co-occurring SUD or mental health issues who received services, (2) total number of anonymous contacts related to individuals impacted by OUD any co-occurring SUD or mental health issues, (3) new individuals identified who are impacted by OUD any co-occurring SUD or mental health issues, (4) demographics (race/ethnicity, gender identity, age) of individuals served who are impacted by OUD any co-occurring SUD or mental health issues, (5) type of social issues affecting individuals impacted by OUD any co-occurring SUD or mental health issues, (6) number of individuals impacted by OUD or mental health issues who receive assistance with recovery or mental health treatment, (7) type of services provided to individuals impacted by OUD any co-occurring SUD or mental health issues, and (8) frequency of service utilization by individuals impacted by OUD any co-occurring SUD or mental health issues;
 - c. Utilizing the Overdose Detection Mapping application program to identify citizens and locations of possible opioid overdose events;
 - d. Increasing cross-sector partnerships in the design, implementation, and evaluation of evidence-based harm reduction strategies directed at individuals impacted by OUD any co-occurring SUD or mental health issues;

	Document Description	Page 4
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

- e. Participating in innovative strategies to increase access to services to individuals and diverse communities that are disproportionately impacted by the opioid epidemic; and
- f. Providing wrap-around services to individuals impacted by OUD any co-occurring SUD or mental health issues who are entering recovery. This shall include reducing transportation barriers to individuals impacted by OUD any co-occurring SUD or mental health issues by providing bus passes to access support services such as assistance with housing applications, providing transportation, job placement training, obtaining childcare, obtaining Medications for Opioid Use Disorder (MOUD)/ Medication-Assisted Treatment (MAT), and/or keeping other treatment appointments.

6. **The GRANTEE shall create and implement a program evaluation plan to ensure program standards are met or exceeded through continuous and comprehensive review of services delivered to individuals impacted by OUD any co-occurring SUD or mental health issues.**

B. Expectations and Activities:

1. The **GRANTEE** shall report, on a quarterly basis, how many pounds of opioid medication are surrendered because of participation in the national drug take back event and inform the **GRANTOR** of the location of the permanent disposal location once it is established.
2. The **GRANTEE** shall provide a minimum of two group training courses (i.e., "Train the Trainer") on administration of naloxone or other FDA-approved drugs that can reverse an opioid overdose, administered to variety of groups (internally to officers, community organizations, schools, citizens take opioids, community support groups, supportive persons and/or other members of the public). The **GRANTEE** shall report to **GRANTOR** the location, dates, and number of attendees for the two "Train the Trainer" trainings.
3. The **GRANTEE** shall implement policies and procedures to install permanent naloxone boxes and disseminate the boxes to at least five high-risk locations. The **GRANTEE** shall report to the **GRANTOR** where the five permanent naloxone boxes are installed during the quarterly reporting period following installation.
4. The **GRANTEE** shall develop and implement policies and procedures for leave-behind Naloxone kits. The **GRANTEE** shall distribute a minimum of 25 kits to individuals and/or families through mobile outreach services.
5. The **GRANTEE** shall provide a copy of the OUD-related public education plan developed with grant funds, as well as the web-based resource page made available to the public developed with funds from the **GRANTOR**. The **GRANTEE** shall report the survey results from the two-community awareness/engagement events it attends. The **GRANTEE** shall host one pathway deflection academy training and report the date and number of individuals participating to the **GRANTOR** during the quarterly reporting period following the event.
6. The **GRANTEE** shall determine the relevancy and quality of its programming and recommend improvements and additional services needed by:
 - a. Assessing and evaluating REACH unit services to ensure compliance with the program's goals and objectives;
 - b. Creating a process to measure achievements of the program's goals and quality for the development and enhancement of service delivery;
 - c. Utilizing data collection, the unit personnel will review and evaluate service delivery, operations, collaboration, and compare it to outcome criteria; and

	Document Description	Page 5
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

d. Creating a quarterly peer review of record/documents standard.

7. The **GRANTEE** shall report to the **GRANTOR**, on a quarterly basis, all metrics data and procedures developed or gathered as a result of activities carried out under item numbers 1–6 of the Goals and Activities section of this agreement.
8. The **GRANTEE** shall report to the **GRANTOR** project performance measurement data on a quarterly basis. This data shall measure the following: the number of naloxone boxes installed and the number of fatal and nonfatal overdoses in Jeffersontown, Kentucky on a quarterly basis. The number of pounds of opioid medication surrendered as a result of drug takeback programs will be reported by the **GRANTEE** to the **GRANTOR** by the end of the term of this **GRANT AGREEMENT** on an annualized basis comparing the number of pounds of opioid medication surrendered as a result of drug takeback programs in the previous calendar year.
9. **GRANTEE** is expected to comply with all applicable laws and regulations, including the relevant components of KRS Chapter 15 and 40 KAR Chapter 9.

C. Utilization of Grant Funds:

1. The **GRANTEE** agrees that only that portion of the **GRANTOR's** fund necessary for the completion of the project (as detailed herein) will be spent. Use of these funds are limited to the approved project and budget listed on this **GRANT AGREEMENT**. The **GRANTEE** shall immediately notify the **GRANTOR** of any unspent moneys.
2. No funds may be used for construction or renovation or to secure any kind of permits related to construction or renovation.
3. The **GRANTEE** shall deposit or immediately transfer awarded funds to a trust account held only for the purpose of drawing down grant funds. All expenditures for this award shall be made directly from that account.
4. Pursuant to this **GRANT AGREEMENT**, the awarded funds shall not be co-mingled with any other funds, accounts, or monies under the **GRANTEE's** name. Any interest deriving from the account shall be considered program income and shall be attributed to the project.
5. For any newly created or existing staff positions that are eligible to be billed to a third-party payer including but not limited to, Medicaid, the **GRANTEE** may pay the salary or salaries and fringe benefits for those staff positions with funds received pursuant to this **GRANT AGREEMENT** until those staff positions may be billed to a third-party payer including but not limited to, Medicaid. Once those staff positions are billable to a third-party payer including but not limited to, Medicaid the **GRANTEE** shall no longer pay for the salary or salaries and fringe benefits for those staff positions with funds received pursuant to this **GRANT AGREEMENT**. The **GRANTEE** shall provide the **GRANTOR** with a list of those staff positions that are eligible to be billed and those staff position that have been billed to a third-party payer including but not limited to, Medicaid, for a period not to exceed 4 months. of this **GRANT AGREEMENT**.

D. Assumption of Liability:

To the extent permitted by Kentucky law, the **GRANTEE** shall indemnify and hold harmless the **GRANTOR** and all its officers, agents, and employees from all suits, actions or claims of any character because of any injuries or damages received by any person, persons or property resulting from implementation of this project based upon this agreement.

	Document Description	Page 6
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

Responsibilities of the GRANTOR

A. Reservation of GRANT Funding:

The amount of this **GRANT AGREEMENT** shall be awarded under the **GRANTEE**'s name from the **GRANTOR**'s available trust funds designated for such activities.

B. Monitoring Work:

1. The **GRANTOR** reserves the right to inspect at will all documents and premises pertaining to the MOA. The **GRANTEE** shall provide electronic access to all documents pertaining to the MOA.
2. As part of the **GRANTOR**'s inspection, it shall notify the **GRANTEE** of any noncompliance as defined in 40 KAR 9:010 Section 6(1). The **GRANTEE** shall address any noncompliance within a timeframe of thirty (30) working days. Failure to acknowledge and address noncompliance within the stipulated timeframe may result in the forfeiture and recoupment of remaining grant funds, where applicable, and may result in the **GRANTEE** not being eligible for **GRANTOR** trust fund awards.
3. The **GRANTEE** shall maintain on-site the results of criminal background checks of employees pursuant to KRS 17.160 to be available upon request during site visits and shall report any background check to the **GRANTOR** with offenses other than minor traffic offenses.

C. Non-Compliance:

Noncompliance with the terms of the **GRANT AGREEMENT** is reportable to the Department of Law for determination as to whether further action is necessary to ensure compliance with opioid-related agreements.

Changes to Agreement and Pricing:

A. Changes to Agreement:

Any proposed change to this **GRANT AGREEMENT** shall be in writing and signed by the authorized agents of the **GRANTEE** and the **GRANTOR**. Any change to this **GRANT AGREEMENT** must be expressly approved by the **GRANTOR** in writing.

B. Pricing:

Award Amount: \$26,811.14 (twenty-six thousand, eight hundred eleven dollars, and fourteen cents).

Cost Category	Funding Requested
Staff Salary	\$0.00
Staff Fringe Benefits	\$0.00
Consulting and Contractual Services	\$15,538.40
General Contractor or Construction Services	\$0
Training & Travel	\$0.00
Operational Expenses	\$0.00
Equipment	\$0.00
Materials	\$6,218.61

	Document Description	Page 7
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

Supplies	\$5,054.13
Indirect Expenses (Maximum 10% of overall budget)	\$0.00
TOTAL	\$26,811.14

	Document Description	Page 8
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

**Memorandum of Agreement Standard Terms and Conditions
Revised January 2023**

1.00 Effective Date

All Memorandum of Agreements are not effective until the Secretary of the Finance and Administration Cabinet or his authorized designee has approved the agreement and until the agreement has been submitted to the government contract review committee. However, in accordance with KRS 45A.700, memoranda of agreement in aggregate amounts of \$50,000 or less are exempt from review by the committee and need only be filed with the committee within 30 days of their effective date for informational purposes.

KRS 45A.695(7) provides that payments on personal service contracts and memoranda of agreement shall not be authorized for services rendered after government contract review committee disapproval, unless the decision of the committee is overridden by the Secretary of the Finance and Administration Cabinet or agency head, if the agency has been granted delegation authority by the Secretary.

2.00 EEO Requirements

The Equal Employment Opportunity Act of 1978 applies to All State government projects with an estimated value exceeding \$500,000. The contractor shall comply with all terms and conditions of the Act.

3.00 Cancellation Clause

Both parties shall have the right to terminate and cancel this contract at any time not to exceed thirty (30) days' written notice served on the Contractor by registered or certified mail.

4.00 Funding Out Provision

The state agency may terminate this agreement if funds are not appropriated to the contracting agency or are not otherwise available for the purpose of making payments without incurring any obligation for payment after the date of termination, regardless of the terms of the agreement. The state agency shall provide the Contractor thirty (30) calendar day's written notice of termination of the agreement due to lack of available funding.

5.00 Reduction in Contract Worker Hours

The Kentucky General Assembly may allow for a reduction in contract worker hours in conjunction with a budget balancing measure for some professional and non-professional

	Document Description	Page 9
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

service contracts. If under such authority the agency is required by Executive Order or otherwise to reduce contract hours, the agreement will be reduced by the amount specified in that document. If the contract funding is reduced, then the scope of work related to the contract may also be reduced commensurate with the reduction in funding. This reduction of the scope shall be agreeable to both parties and shall not be considered a breach of contract.

6.00 Access to Records

The state agency certifies that it is in compliance with the provisions of KRS 45A.695, "Access to contractor's books, documents, papers, records, or other evidence directly pertinent to the contract." The Contractor, as defined in KRS 45A.030, agrees that the contracting agency, the Finance and Administration Cabinet, the Auditor of Public Accounts, and the Legislative Research Commission, or their duly authorized representatives, shall have access to any books, documents, papers, records, or other evidence, which are directly pertinent to this agreement for the purpose of financial audit or program review. The Contractor also recognizes that any books, documents, papers, records, or other evidence, received during a financial audit or program review shall be subject to the Kentucky Open Records Act, KRS 61.870 to 61.884. Records and other prequalification information confidentially disclosed as part of the bid process shall not be deemed as directly pertinent to the agreement and shall be exempt from disclosure as provided in KRS 61.878(1)(c).

7.00 Violation of tax and employment laws

KRS 45A.485 requires the Contractor and all subcontractors performing work under the contract to reveal to the Commonwealth any final determination of a violation by the Contractor within the previous five (5) year period of the provisions of KRS chapters 136, 139, 141, 337, 338, 341, and 342. These statutes relate to corporate and utility tax, sales and use tax, income tax, wages and hours laws, occupational safety and health laws, unemployment insurance laws, and workers compensation insurance laws, respectively. Disclosure of any violations is required prior to the award of any state contract and throughout the duration the contract.

Failure to disclose violations, shall be grounds for the Commonwealth's disqualification of a contractor or subcontractor from eligibility for future state contracts for a period of two (2) years.

To comply with KRS 45A.485, the Contractor and all subcontractors performing work

	Document Description	Page 10
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

under this contract shall report any such final determination(s) of any violation(s) within the previous five (5) years to the Commonwealth by providing a list of the following information regarding any violation(s): (1) specific KRS violated, (2) date of any final determination of a violation, and (3) state agency which issued the final determination.

A list of any disclosures made prior to award of a contract shall be attached to the contract.

The Contractor affirms that it has not violated any of the provisions of the above statutes within the previous five (5) year period, aside from violations explicitly disclosed and attached to this contract. Contractor further affirms that it will (1) communicate the above KRS 45A.485 disclosure requirements to any subcontractors and (2) disclose any subcontractor violations it becomes aware of to the Commonwealth.

8.00 Discrimination

This section applies only to agreements disbursing federal funds, in whole or part, when the terms for receiving those funds mandate its inclusion. Discrimination (because of race, religion, color, national origin, sex, sexual orientation, gender identity, age, or disability) is prohibited. During the performance of this agreement, the Contractor agrees as follows:

The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, national origin, sex, sexual orientation, gender identity or age. The Contractor further agrees to comply with the provisions of the Americans with Disabilities Act (ADA), Public Law 101-336, and applicable federal regulations relating thereto prohibiting discrimination against otherwise qualified disabled individuals under any program or activity. The Contractor agrees to provide, upon request, needed reasonable accommodations. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, national origin, sex, sexual orientation, gender identity, age or disability. Such action shall include, but not be limited to the following; employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensations; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

In all solicitations or advertisements for employees placed by or on behalf of the Contractor, the Contractor will, state that all qualified applicants will receive consideration

	Document Description	Page 11
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age or disability.

The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representative of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965 as amended, and of the rules, regulations and relevant orders of the Secretary of Labor.

The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, as amended, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

In the event of the Contractor's noncompliance with the nondiscrimination clauses of this agreement or with any of the said rules, regulations or orders, this agreement may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further government contracts or federally-assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, as amended, and such other sanctions may be imposed and remedies invoked as provided in or as otherwise provided by law.

The Contractor will include the provisions of paragraphs (1) through (7) of section 202 of Executive Order 11246 in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor, issued pursuant to section 204 of Executive Order No. 11246 of September 24, 1965, as amended, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the agency,

	Document Description	Page 12
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

the contractor may request the United States to enter into such litigation to protect the interests of the United States.

	Document Description	Page 13
2400001165	KYOAAC Grant Award to Jeffersontown Police Department	

Approvals

This contract is subject to the terms and conditions stated herein. By affixing signatures below, the parties verify that they are authorized to enter into this contract and that they accept and consent to be bound by the terms and conditions stated herein. In addition, the parties agree that (i) electronic approvals may serve as electronic signatures, and (ii) this contract may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single contract.

1st Party:

Stacy R. Woodrum
Signature

Executive Director Administrative Services
Title

Stacy Woodrum
Printed Name

November 28, 2023
Date

2nd Party:

R. W. Sanders
Signature

CHIEF OF POLICE
Title

RICHARD W SANDERS
Printed Name

11/27/2023
Date

Approved as to form and legality:

Christopher Thacker
Attorney