

December 9, 2022

10:00 AM EST

Attorney General

Conference Room A

1024 Capital Center Drive

Frankfort, KY 40601

- I. Roll Call
- II. Welcome & Announcements
- III. Approval of the Minutes of the October 21, 2022 Regular Meeting
- IV. Administrative
  - A. Training Update
  - B. Resource Prosecutor Update
  - C. 2023 Kentucky Prosecutors Conference
  - D. 21<sup>st</sup> JC Status Update
  - E. Proposed Policies
  - F. Rocket Docket Grant Review
  - G. Delinquent Payroll Certifications
  - H. Employee Manual Template Revision
  - I. Administrative Manual Update
- V. Budget
  - A. FY2023 Update
  - B. Payroll Increment Exceptions
  - C. County Attorney Operating Policies

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VI. Personnel Requests

A. No Additional Funds

1. Zac Greenwell, Commonwealth's Attorney 5<sup>th</sup> Judicial Circuit, requests approval to:
  - a. Eliminate a quarter-time District Secretary position effective January 1, 2023.
  - b. Increase salary of quarter-time Assistant Commonwealth's Attorney position over \$5,000 effective January 1, 2023.
  - c. Increase salary of part-time Assistant Commonwealth's Attorney position over \$5,000 effective January 1, 2023.
  - d. Reallocate part-time District Secretary position to full-time District Secretary position effective January 1, 2023.
  - e. Increase salary of District Secretary position over \$5,000.00 effective January 1, 2023.
2. Bruce Kuegel, Commonwealth's Attorney 6<sup>th</sup> Judicial Circuit, requests approval to establish a temporary quarter-time District Secretary position with asset forfeiture funding retroactive to December 1, 2022, through June 30, 2023.
3. Sharon Muse, Commonwealth's Attorney 14<sup>th</sup> Judicial Circuit, requests approval to appoint a volunteer District Secretary position and a volunteer Law Clerk position with no additional funds retroactive to December 1, 2022.
4. Melvin Leonhart, Commonwealth's Attorney 20<sup>th</sup> Judicial Circuit, requests approval to increase salary of two (2) full-time Commonwealth Detective positions retroactive to September 16, 2022.
5. Kimberly Baird, Commonwealth's Attorney 22<sup>nd</sup> Judicial Circuit, requests approval to increase salary of full-time Assistant Commonwealth's Attorney position over \$5,000 retroactive to December 1, 2022.
6. Dennis Foust, Commonwealth's Attorney 42<sup>nd</sup> Judicial Circuit, requests approval to establish a temporary quarter-time Law Clerk position retroactive to December 1, 2022, through June 30, 2023.

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7. Louis Kelly, Commonwealth's Attorney 54<sup>th</sup> Judicial Circuit, requests approval to reallocate part-time Assistant Commonwealth's Attorney position to a part-time Law Clerk position and to revert back when Bar is passed effective January 1, 2023, and requests to increase salary of full-time Assistant Commonwealth's Attorney position over \$5,000 effective January 1, 2023.
8. Bethany Denton, Ballard County Attorney, requests approval to establish a quarter-time Legal Secretary position effective December 16, 2022.
9. Bob Neace, Boone County Attorney, requests approval to establish an unfunded Assistant County Attorney position to be funded using Boone County Fiscal Court funds retroactive to November 1, 2022.
10. Jennifer Oldham, Hardin County Attorney, requests approval to reallocate a full-time Assistant County Attorney position to a part-time Assistant County Attorney position effective December 16, 2022.
11. Stacy Tapke, Kenton County Attorney, requests approval to temporarily reallocate a full-time Assistant County Attorney position to a full-time Legal Secretary effective December 16, 2022 through December 31, 2022, and revert back to a full-time Assistant County Attorney position on January 1, 2023.
12. Jennie Haymond, Madison County Attorney, requests approval to reallocate a part-time Law Clerk position to a part-time Assistant County Attorney position retroactive to October 16, 2022.

B. Additional Funds Required

1. Herb McKee, Commonwealth's Attorney 51<sup>st</sup> Judicial Circuit, requests approval to establish a part-time Assistant Commonwealth's Attorney position with additional funds for salary. effective January 1, 2023.

C. Tabled Additional Funds

1. John Bertram, Taylor County Attorney, requests additional funds to support a full-time Victim Advocate position.

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VII. Adjourn