

October 21, 2022

10:00 AM EDT

Attorney General

Conference Room A

1024 Capital Center Drive

Frankfort, KY 40601

- I. Roll Call
- II. Welcome & Announcements
- III. Approval of the Minutes of the August 23, 2022, Regular Meeting and September 23, 2022, Special Meeting.
- IV. Administrative
 - A. Training Update
 - B. Resource Prosecutor Update
 - C. 2023 Kentucky Prosecutors Conference
 - D. 2022 County Attorney Traffic Safety Program Report
 - E. 2023 PAC Meeting Calendar
 - F. Revised UPS Employment Manual Template
 - G. 21st JC Status Update
- V. Budget
 - A. FY2023 Update
 - B. VOCA Grant Supplement Requests
 - C. County Attorney Operating
- VI. Leases
 - A. 34th JC Lease Review

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VII. Expert

- A. Brent Turner, Commonwealth's Attorney 31st Judicial Circuit, requests approval for expert witness expenses in an amount exceeding \$5,000.

VIII. Personnel Requests

A. No Additional Funds

1. Kathy Senter, Commonwealth's Attorney 4th Judicial Circuit, requests approval to establish a quarter-time Assistant Commonwealth's Attorney position effective November 16, 2022.
2. Shelly Miller, Commonwealth's Attorney 11th Judicial Circuit, requests approval to increase salary over \$5,000.00 and to reallocate a part-time District Secretary position to a part-time Commonwealth Detective position retroactive to October 1, 2022.
3. Sharon Muse, Commonwealth's Attorney 14th Judicial Circuit, requests approval to reallocate a full-time Assistant Commonwealth's Attorney position to a full-time Law Clerk position retroactive to September 16, 2022.
4. Michelle Snodgrass, Commonwealth's Attorney 17th Judicial Circuit, requests approval to reallocate a full-time Assistant Commonwealth's Attorney position to a part-time Assistant Commonwealth's Attorney position effective November 1, 2022 and to reallocate a full-time District Secretary position to a part-time District Secretary position effective November 16, 2022.
5. Melvin Leonhart, Commonwealth's Attorney 20th Judicial Circuit, requests approval to increase salary of two (2) full-time Commonwealth Detective positions retroactive to September 16, 2022.
6. Brian Wright, Commonwealth's Attorney 29th Judicial Circuit, requests approval to establish a quarter-time Assistant Commonwealth's Attorney position retroactive to October 1, 2022.

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7. Tom Wine, Commonwealth's Attorney 30th Judicial Circuit, requests approval to establish a temporary full-time Paralegal position funded with asset forfeiture effective November 16, 2022 through October 15, 2022 and further requests approval to increase salary over \$5,000.00 for Assistant Commonwealth's Attorney position effective November 1, 2022.
8. Brandon Ison, Commonwealth's Attorney 37th Judicial Circuit, requests approval to increase salary over \$5,000.00 retroactive to September 16, 2022..
9. Laura Witt, Commonwealth's Attorney 53rd Judicial Circuit, requests approval to increase salary over \$5,000.00 of a full-time Assistant Commonwealth's Attorney position effective November 1, 2022.
10. Joseph White, Clay County Attorney, requests approval to reallocate a part-time Victim Advocate position to a full-time Victim Advocate position.
11. Russell Goff, Green County Attorney, requests approval to reallocate a part-time Victim Advocate position to a full-time Victim Advocate position and to establish a quarter-time Victim Advocate position effective November 1, 2022.
12. Robert Hammons, Whitley County Attorney, requests approval to establish a quarter-time County Detective position retroactive to August 1, 2022.

B. Additional Funds Required

1. Shelly Miller, Commonwealth's Attorney 11th Judicial Circuit, requests additional funds to support a full-time Victim Advocate position and a quarter-time Victim Advocate position.
2. Laura Witt, Commonwealth's Attorney 53rd Judicial Circuit, requests additional funds to support a full-time Victim Advocate position.
3. John Bertram, Taylor County Attorney, requests additional funds to support a full-time Victim Advocate position.

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IX. Adjourn