

CHILD SUPPORT ADVISORY COUNCIL
REGULAR MEETING, DECEMBER 5, 2025
10:00 A.M. EST
Office of the Attorney General
1024 Capital Center Drive, Conference Room A
Frankfort KY 40601

I. ATTENDANCE:

Council Members Present: Amy Burke (Chief, Department of Child Support Services); Jennie Haymond (Madison County Attorney); Jason Darnall (Marshall County Attorney); Stacy Tapke (Kenton County Attorney); Jeremy Logsdon (Grayson County Attorney); Angela Evans (Fayette County Attorney); Mike O'Connell (Jefferson County Attorney); Joe Ross (Logan County Attorney); Cade Foster (McCracken County Attorney); and Joe White (Clay County Attorney).

Other Attendees: Joe Leavell (Jefferson County Attorney's Office); Todd Yates (Jefferson County Attorney's Office); Robyn Shier (Department of Child Support Services); and Stacy Byrns Taulbee (Department of Child Support Services). *Virtual attendance via TEAMS:* Missy Mollett (Department of Child Support Services); Katrina King; Leslie Jones; Madeline Spears; Jordyn Fink; Ashley Wells; Leerena Hisle; Kara Snellen; Stacie Masden; Connie Engle; Kathy Deutsch; Mike Richardson; Linda Johnson; Shannon Whitley; Dawn Draper; Madonna Hammond; Kelly Chiles; Tammy Parks; Demontrey McCown; Jill Walling; Chip McKay; Kayla Wheatley; Jennifer Roberts; Charletta Kilburn; Beverly Lyon; Kim Caswell; Stephanie Witham; Julie Nixon-Cruse; Susan Osborn; Jessica Handley; Kelly Stevenson; Maggie Watson; Vaughn Wallace; Michelle Eviston; Carol Stanley; Chrissy Hayse; Katie McLindon; Shawn Barbour; Ross Murray; Heather Holbrook; Abbie Whitfill; Ruth Coffey; Doris Moore; Kristi Hardin; Lisa Prosser; Anna Dowell; Tammy Hammond; Melissa Pohlman Rosenwinkel; Ashlee Bartley; Mallory Gordon; Pamela Sowels; Daniel Pruitt; Sonya Broughton; Lisa Corbin; Leah Grieshaber; Trellyn Kaufman-Gibson; Heather Wilbert; and Belinda Reilly.

II. WELCOME & ANNOUNCEMENTS: Amy Burke started the meeting welcoming council members and other attendees to the meeting.

Amy Burke announced the receipt of an email regarding publication of delinquent child support obligors and outstanding child support warrants in the newspaper for Fulton County pursuant to KRS 405.411. She wanted to remind County Attorneys that tool is available, but that because the statute authorizes the publication, it is not necessary to ask the Department of Child Support Services (DCSS) for permission to do so.

Amy Burke also announced that the next meeting in January will be at the DCSS Office on Schenkel Lane, and that the February meeting will be during the County Attorney Association Winter Conference in Lexington.

III. ADOPTION OF REGULAR MEETING MINUTES FROM NOVEMBER 7, 2025: A motion was made by Cade Foster to adopt the meeting minutes from November 7, 2025. Angela Evans seconded the motion. The motion was passed unanimously, and the Regular Meeting Minutes from November 7, 2025, were adopted.

IV. MANDATORY TRAINING ON THE OCSE 157 REPORT: Amy Burke announced the mandatory training on the Office of Child Support Enforcement (OCSE) 157 Report. County Attorney Staff should participate in the required training at their assigned times, and not request changes, unless absolutely necessary.

The 157 Report is the report by which OCSE assesses each state's performance which determines the allocation of federal incentive funds. This report is extremely important, and County Attorney Offices should be striving to improve performance in the four (4) key performance categories, as well as strive to maintain cost effectiveness (the fifth (5th) category).

DCSS wants to maximize the incentive funds that we receive, so that those funds may be utilized for updating computer systems, providing additional trainings, and making improvements to the child support program overall. To that end all staff, should be knowledgeable about the correct way to enter data into the Kentucky Automated Support Enforcement System (KASES), and this training will give them that knowledge. DCSS wants the work in KASES to be done correctly rather than having to do a lot of clean up after the data has already been entered.

Missy Mollett is the DCSS expert on the 157 Report and will be conducting the training along with a representative from OCSE, and assistance from the DCSS Training Section. Joe Leavell expressed that the Jefferson County Attorney's Office has been working with Missy Mollett, and her valued input has helped them improve their performance.

Missy Mollett joined the meeting, and the discussion of the 157 Report was turned over to her. Missy Mollett advised that the 157 Report was the performance report, the incentive fund report and the data reliability report. Child Support Enforcement failed the data reliability standards for order establishment in 2022 and was required to complete a

corrective action plan. This training will show child support specialists/caseworkers how to avoid data reliability errors.

There are 38 lines on the 157 Report, and some lines have sublines. The training will discuss every line and its importance, will look at data entry points that fill out the 157 report; and will demonstrate how to correctly maintain data entry points to prevent data reliability errors. Data reliability controls everything in the report.

The training will consist of two (2) four (4) hour sessions. Breaks and activities will be built in. DCSS asks that attendees stay attentive during the training. The training will be recorded. Assignments to groups and times will go out this afternoon. The dates of the trainings are:

Group I: January 13th and January 15th
From 9:00 a.m. to 1:00 p.m. EST

Group II: January 26th and January 28th
From 10:00 a.m. to 2:00 p.m. EST

Off Agenda Topic, Child Support Lien Network (CSLN): Stacy Byrns Taulbee announced that there seem to be a lot of attorneys for non-custodial parents who are contacting local county attorney offices regarding CSLN liens on personal injury settlements rather than contacting the Administrative Enforcement Section (AES) in Central Office. DCSS wants consistency in how the cases are handled and wants to maximize what we can collect. DCSS asks that the inquiries from attorneys regarding cases with a CSLN lien be directed to AES. Stacy Tapke suggested that the information go out in an email, so that everyone gets the message and explanation. It was also suggested that we make the Plaintiff's Bar aware of the issue by publishing an article in the *Bench and Bar* or in the *Advocate*.

V. GOALS/OBJECTIVES FOR 2026 DISCUSSION:

- A. **Improvement of Paternity (Establishment percentages for state average of 96.5%):** Joe Ross gave an update on the legislative budget request for increases to county attorney child support employee salaries (pay parity issue). Joe Ross advised that a letter was sent last week explaining the proposed performance metric—paternity establishment.
- B. **What other Goal(s) for this year?**

- i. **Establishment of Budget Formula:** The Gatton School at the University of Kentucky previously did a study and came up with formula options that could be updated each year to determine county attorney budgets. Does the council want them to update the previous formula and study or add to the previous scope? Amy Burke will email a copy of the previous study/report for review, so that the council can determine the scope to be included in an RFP (if required).
- ii. **Overhaul of Policy and Procedure:** The use of incentive funds to hire outside entity to advise and assist in overhaul of Policy and Procedure and development of new training, as well as development of efficient communication method (rather than long emails) was proposed.
- iii. **Policies for under-performing counties and CSAC involvement for improvement:** Need training for new county attorneys. How can the council hold county attorneys accountable and additionally how can the council help county attorneys? If county attorneys are getting more money the KY Legislature is looking for a return on their investment, which means more accountability. The KY Legislature had the Prosecutors Advisory Council (PAC) do a study and create a salary compensation plan prior to approving additional funding for PAC.

VI. ANY NEW ISSUES/TOPICS: Mike O'Connell stated that there could be opportunities for county attorneys to help other counties, and we need to think of how counties can help other counties. Brian Bayes added that he and new county attorneys in his area have set up a group text. When issues arise, they can easily find guidance from their peers and work through the issues together, utilizing the group text. Amy Burke suggested the possibility of setting up mentoring email distribution lists where you would have experienced county attorneys connected with newer county attorneys. The program will be stronger if we are all working together.

Amy Burke provided an update on internet service. Amy Burke advised that Rob Trimble (DCSS, Executive Director of the Office of Information Services) is working with COT on updating counties with slow internet service and will see if he can put together an email explaining what will occur.

Questions from General Attendees:

- What is the availability of WiFi in offices? Case by case issue. Some offices have WiFi, which may be provided by County Attorney. All offices have hard wire access to the system.
- Can changes be made to FIDM process to notify caseworkers prior to action being taken? Likely not since process is automated.

- VPN issues taking computers to court? Advised to contact Amy Burke directly.

VII. NEXT MEETING UPDATE – DATE AND LOCATION: Already discussed in the announcements at the start of the meeting.

VIII. ADJOURN: Stacy Tapke made a motion to adjourn the meeting. Jennie Haymond seconded the motion. The motion passed unanimously, and the meeting was adjourned at 11:21 a.m.

****Next Meeting of the Child Support Advisory Council** Friday, January 9, 2026, at 10:00 a.m., at the Office of the Attorney General, Department of Child Support Services, 730 Schenkel Lane, 730 Shenkel Lane, 1st floor Conference Room, Frankfort, Kentucky 40601.