

KYOAAC



KENTUCKY OPIOID ABATEMENT ADVISORY COMMISSION

Kentucky Opioid Abatement Advisory Commission

Meeting Agenda

January 14, 1:00 p.m. ET

Location: Capitol Annex, 702 Capital Ave., Room 171, Frankfort, KY 40601

View the meeting: <https://www.youtube.com/watch?v=AX3Q0ZJh4kw>

MINUTES

Members Present: Executive Director and Chair Christopher Evans (in person), Darren Allen (in person), Dr. Patricia Freeman (in person), Dr. Allen Brenzel, proxy for Secretary Eric Friedlander (in person), Representative Chris Fugate (in person), Van Ingram (in person), Karen Kelly (Zoom – left meeting at 2:20 pm), Treasurer Mark Metcalf (in person), Von Purdy (in person), Debbie Rains (in person), Dr. Jason Roop (in person).

Staff Present: Jessie Halladay, Jessica Bowman, Alison Chavies, Julianne Hatton, Ethan Branstetter

I. CALL TO ORDER

Chair Evans called the Kentucky Opioid Abatement Advisory Commission (KYOAAC) meeting to order at 1:06 p.m. on Tuesday, January 14, 2025.

II. ADOPTION OF AGENDA

Treasurer Mark Metcalf moved to adopt the January 14, 2025, agenda. Patricia Freeman seconded, and the motion carried.

III. BUSINESS MEETING SCHEDULE

1. March 11, 2025
2. May 13, 2025
3. July 8, 2025
4. September 9, 2025
5. November 4, 2025

*****ALL meetings will take place at the Capitol Annex, 702 Capital Ave., Frankfort, KY 40601, from 1 – 4 pm Eastern time. The room will be announced when assigned.**

IV. MINUTES

1. November 12, 2024, Business Meeting

Treasurer Mark Metcalf moved to approve the November 12, 2024, minutes. Darren Allen seconded, and the motion carried.

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V. EXECUTIVE DIRECTOR UPDATES

1. Reminder: 2025 Application Process

Executive Director Evans reminded members and the public that the application deadline is January 17, 2025, 6 p.m. EST. The award decision is anticipated around late March/April, and the contract execution would hopefully be in July 2025.

2. 2023 and 2024 Awardee Updates

Executive Director Evans announced that 34 of the 2023 grantees have completed their contracts, with final reports due on January 31. Twenty-four grantees whose contracts were extended are still utilizing their funds on those awarded projects. All 2024 grantees are still utilizing their award funds. Their first report will be due April 2025.

3. Update Regarding the Request for Information (RFI)

Executive Director Evans reminded members the recently published Request for Information (RFI) solicitation was available on the Kentucky vendor portal until December 2, 2024. At the time of closing no proposals were received. Staff will move forward with the next steps for information as it relates to the research and innovation notice of funding opportunity.

4. Annual Report

Executive Director Evans announced staff will release the first annual report on February 1. The report will be posted on the website for the public to view.

5. Better Without It

Executive Director Evans announced campus advertising and displays are being highlighted at UK and U of L basketball games. Additional announcements will be coming soon.

6. Welcome Jessica Bowman

Executive Director Evans welcomed the Commission's newest staff member. Jessica joined the Commission's staff on January 2. We look forward to her joining us and continuing the work of the Commission.

VI. NEW BUSINESS

1. Approval for Upcoming Meeting Dates

a. March Meeting

Van Ingram moved to approve rescheduling the March 11, 2025, business meeting to March 25, 2025. The location and time would remain the same— Capitol Annex, 702 Capital Ave., Frankfort, KY 40601, from 1 – 4 pm Eastern time. Patricia Freeman seconded, and the motion carried.

b. Treatment and Recovery Subcommittee Application Review Meetings



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Van Ingram moved to approve the Treatment and Recovery Subcommittee Application Review Meetings as discussed. Allen Brenzel seconded, and the motion carried.

Jan. 28, 1 – 3:30 pm – Conference Rooms A & B

Jan. 31, 10 am – 1:00 pm – Conference Room D

Feb. 18, 10 am – 1 pm – Conference Room D

Feb. 25, 10 am – 2 pm – Conference Rooms A & B

Feb 28, 10 am – 2 pm – Conference Rooms A & B

March 11, 9 – 12 pm – Conference Rooms A & B

c. Prevention Subcommittee Application Review Meetings

Darren Allen moved to approve the Prevention Subcommittee Application Review Meetings as discussed. Treasurer Mark Metcalf seconded, and the motion carried.

Jan. 30, 9 – 11 am – Conference Rooms A & B

Feb. 4, 2:00 – 4:00 pm – Conference Rooms A & B

Feb. 6, 12:30 – 3:30 – Conference Rooms A & B

Feb. 11, 1 – 4 pm – Conference Rooms A & B

March 11, 1 – 4 pm – Conference Rooms A & B

2. Review and Approval of Regulatory Changes

Deputy Director Halladay explained the proposed administrative regulation changes to Commission members, including but not limited to some technical changes that may occur to ensure the approval of the Legislative Research Commission (LRC).

Patricia Freeman moved to approve the Administrative Regulation changes as discussed. Treasurer Mark Metcalf seconded, and the motion carried.

3. Case Management System Funding Request

Executive Director Evans explained the need for a case management system in order for the Commission staff to be able to monitor and utilize our own IntelliGrants IGX system. The initial cost to get the system running through our office would be approximately \$231,000. The yearly cost to maintain and use the system would drop to about half this cost, which seems to be in line with industry standards.

Director Evans explained a new Commission website would better provide transparency and accountability. The current website is very static and only allows for information to be posted and other announcements to be made. The new website would not only provide better transparency but also provide a portal where county and city localities would be able to upload their data reporting into a centralized location. The cost for the initial development would be approximately \$163,000. The yearly cost for both systems is expected to be less than \$200,000.



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Director Evans requested the Commission approve the cost of spending \$400,000 to allow the purchase and development of the IntelliGrants IGX and a new website. In addition, approve the yearly maintenance cost for spending at \$200,000. If any additional costs were to be incurred, staff would bring that to the Commission for approval.

Following the request, there was a discussion among Commission members and staff on whether this would make the process easier for organizations to apply. Deputy Director Halladay explained filers would not see a difference, but this would make it easier for staff to utilize the system with full access. She also explained that the website would allow for better data analysis that will help with Commission with future decisions for awards.

Dr. Allen Brenzel motioned to adopt the original request set forth by Executive Director Evans. Treasurer Mark Metcalf seconded, and the motion carried unanimously.

VII. PRESENTATIONS

1. SB 90 Update
 - a. Angela Darcy, Administrative Office of the Courts
 - b. Sarah Johnson, Department for Behavioral Health, Developmental and Intellectual Disabilities (BHDID)

Ms. Darcy and Ms. Johnson provided an update regarding the Senate Bill 90 appropriated opioid funds.

Following the presentation Commission members asked questions and provided comments regarding the use of those funds.

VIII. COMMISSION MEMBER ANNOUNCEMENTS

None

IX. PUBLIC COMMENTS

Amanda Peters, NKY ODCP: Ms. Peters thanked the Commission for their service and commitment. She provided an update on their 2023 awarded proposal.

X. ADJOURNMENT

2:45 p.m. Treasurer Mark Metcalf moved to adjourn the scheduled business meeting of the KYO AAC. Von Purdy seconded, and the motion carried.